



<b>OFFICE USE ONLY</b>					
Date Received: _____			Response Sent: _____		
Dates	Approved	Denied	Payment Received	Check Number	Amount
May 2018					
Oct 2018					

**Please select which date(s) you are applying for:  
1<sup>st</sup> Saturday in May & October from 12pm – 6pm**

<input type="checkbox"/> Saturday, May 5, 2018	<input type="checkbox"/> Saturday, Oct. 6, 2018	<input type="checkbox"/> Both Dates
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**Food Truck / Vendor Application**

**Food Truck**                       **Vendor** (Food Stand/Food Cart)

Last Name of Applicant	First Name of Applicant	Business Name	Tax ID

Mailing Address	Unit #	City	State	Zip Code	Contact Phone #(Required)

Day of Contact Name	Day of Contact Phone #	Email Address(required)

Website	Facebook	Twitter	Instagram

<b>Food Trucks (Savory) - \$200</b>	<b>Food Trucks (Sweet) - \$125</b>	<b>Other Vendors (Craft, etc) - \$75</b>
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**Food Truck ONLY Provide the Following Information**

License Plate Number	Size of the Truck	Photo of Truck
		(Must Attach By Email)

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**Insurance \*\*Must Attach copy of Certificate with Application\*\***

Name of Insurance Company	Policy Number	Driver's License State	Driver's License Number

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No beverages bottled or otherwise, may be sold without prior approval of the Festival Committee.  
The sale of alcoholic beverages is strictly prohibited.

**Please provide a short description of your business. (Special Features, etc.)**

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**Would you be willing to assist with feeding volunteers on the day of the event? If so, describe how:**

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**All Food Truck applicants must attach intended menu(s) and provide a detailed description of what food you will offer that day.**

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## Terms and Conditions:

**Application:** Completion and submission of application for participants of any 2018 Food Truck Festival, as well as fees are due by **March 2, 2018**. Applicants will be notified via email of participation status. **Please note that submission of your application does not guarantee acceptance into either or both festival(s)**. You will hear from the selection committee by April 1<sup>st</sup>, should you submit by the due date above.

**Set Up:** Trucks will be allowed to begin on-site set-up at 8:00am, and vendors at 9:30am. Trucks and vendors must be in their designated space no later than 10:30am. Necessary inspections will begin no later than 10:00am. All support vehicles must be off the street by 10:30am. All trucks must have a fire extinguisher. Trucks must be self-contained and keep all packing materials out of sight.

**Utilities:** Trucks must be self-sufficient; Electricity and Water will not be supplied. An ample amount of trash receptacles will be present.

**Clean-Up:** All vendors must clear their designated space of all trash and/or debris. Spaces needing to be cleaned after the event could result in prohibition of future event participation. All vendors will be released for departure thirty (30) minutes post-event, or after crowd disperses and the committee provides safe exit routes

**Inclement Weather:** There is no rain date for this event. If weather prevents us from hosting what is deemed a “safe event”, you will receive a refund of 75% of your fee.

Failure to obtain the appropriate license in a timely manner will result in denial of future applications. We encourage you to complete this process at least **30 days** before the event.

All food vendors must be compliant and registered with Chester County Health Department. Please contact Beth Whalen, Chester County Health Specialist, at (610) 344-4362 or [ewhalen@chesco.org](mailto:ewhalen@chesco.org).

Also please refer to Chester County Health Departments Temporary Foods Events Guidelines at <http://pa-chestercounty.civicplus.com/886/Eating-Drinking-Establishment>

With any questions, please email [food@phoenixvillefoodfestival.com](mailto:food@phoenixvillefoodfestival.com).

**I agree that I am required to stay for the entirety of the event.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date